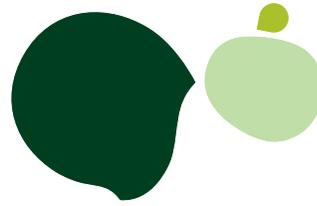# Sage MAS 90 ERP
Sage MAS 200 ERP
Sage MAS 500 ERP

Abra HR

Ensure government compliance, simplify benefits administration, and manage employee information with Abra HR for Sage MAS 90, Sage MAS 200, and Sage MAS 500 ERP. By automating and organizing human resource processes, Abra HR eliminates time-consuming clerical work and provides powerful tools for managing information about employees—your organization's greatest asset and investment. Abra HR features benefits management capabilities that streamline benefits administration with unlimited benefits plans, easily defined eligibility criteria, benefit plan setup wizards, and more. Convenient features make it easy to readily access important personnel information, such as job history, performance reviews, education, and employee attachments. Plus, Abra HR includes tight integration with Microsoft Office, making it easy for you to view and analyze data in Microsoft® Word and Excel® for on-the-spot decision making.

In addition to comprehensive HR and benefits management, Abra HR includes robust reporting capabilities that satisfy virtually all of your compliance needs. Abra HR reporting tools include more than 100 standard reports, such as OSHA, EEO, FMLA, and Vets-100 reports, as well as a wide variety of benefits reports, compensation reports, and more. Abra HR also comes complete with Crystal Reports for your more complex reporting and analysis requirements, as well as Abra Secure Query, an easy-to-use report writer that guides you step by step through the query process.

BENEFITS

- Reduce benefit costs paid to providers by catching billing errors.
- Accurately track total employee premiums and employer contributions by plan.
- Eliminate paper trails to track changes that occurred in an employee's coverage.
- Meet government and management reporting requirements.
- EEO-1, EEO-4, I-9 Citizenship Verification
- State New Hire reports
- Integration with one of the most powerful reporting tools on the market—Crystal Reports®. Provides over 120 standard reports to help improve your company's analytic capabilities and drive better business decisions.
- Identify problem areas to help improve safety and meet OSHA regulations with Accident and Workers' Compensation claims tracking.
- Create an unlimited number of custom reports that fit your every need with Crystal Reports.
- Easily generate or modify requests for specific information with the Abra Secure Query reporting tool.

GET MORE VALUE WITH ABRA SUPPORTPLUS

Protect your investment and get the most value from your software. With Abra SupportPlus, you can get product updates, discounts, and value-added benefits, including expert, toll-free telephone support and 24-hour Web access to Abra SupportPlus Online.

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Features

Set Up and Maintain Employee Information	You can easily set up employee information on your new system, whether you're a new Sage MAS 90 or 200 customer, or adding Abra HR to an existing system. The Abra HR to Sage MAS 90 Payroll Link includes utilities for copying existing employee information from one system to the other. And once the system is in place, a new or existing employee can be changed in HR and the changes shared with Sage MAS 90 Payroll. Easily view key employee information, from emergency contacts to performance reviews. The integration of key data from Abra HR to Sage MAS 90 and 200 allows for quick, convenient retrieval of information.
Benefits Management	Automatically calculate precise employee, dependent, and employer premium and benefits costs. Provide an unlimited number of benefits plans for employees and dependents. Track plans and define your company's own eligibility criteria. Any life event changes that create adjustments to insurance coverage and premiums are automatically reflected in employees' contributions through Sage MAS 90 and 200 payroll contributions.
Fast Access to Analysis Tool	Quickly drill down to specific information with analysis tools that reveal criteria in the form of summary information to specific details for fast evaluation of human resources data. Investigate critical areas such as salary, turnover, and performance issues quickly and easily.
Event Reminders	Stay current with date and event reminders, such as training, licenses, bonuses, benefits, enrollment eligibility, memberships, stock options, and user-defined subjects. In addition, allocate tasks to yourself or other Abra HR users with the Organizer Workflow tool and automatically update tasks in Microsoft Outlook®. You can also quickly report on required documents that employees must turn in to maintain employment status.
Microsoft Office Integration	Integration with Microsoft Office provides immediate transfer of information into Word documents and Excel spreadsheets, graphs, and tables, making it easy for you to view and analyze data for strategic, on-the-spot decision making.
Benefits Interviews	Benefits interviews take you step by step through the process of creating benefit plans. The interview allows HR administrators to easily create accurate savings and insurance plans.
COBRA Management	Quickly and easily track all dependents on COBRA coverage. Take the hassle out of COBRA and HIPAA compliance. Personalized, automated notification letters describe coverage options and costs. Abra HR provides billing statements, mailing labels, and complete eligibility reports. Prints HIPAA Certification of Coverage, too.
Benefit Rollover	Easily change employees' benefit plan from the current year to next year's plan at the click of a button.
Time-Off and Attendance	With the optional Abra Attendance module, you can create and manage an unlimited number of paid and unpaid time-off and attendance plans of virtually any type. Track and report leave taken under the Family and Medical Leave Act (FMLA). Easily change employees' benefit plans from the current year to next year's plan at the click of a button.
Salary Administration and Analysis	Keep accurate compensation histories by individual employee, department, or company. Assure on-time pay and performance reviews each month. Create employee notes for commendations or disciplinary actions. Provide performance supervisors with consistent, standard review forms detailing employee job and salary histories.
Manage Employee Training, Certification, and Health History	Keep up to date with employees' training schedules and certification status. Maintain employee health profiles, including wellness participation. Track drug test and physical exam schedules and their respective due dates.
Maintain Maximum Security of Sensitive Data	Protect key information with sophisticated multilevel security. Create and assign an unlimited number of user IDs and passwords. Easily follow audit trails to identify who made each change by date, time, and type of change.
Employee Attachments	Organize and manage electronic documents, such as letters of commendation and W-2 forms, assigned to each employee. Attach any electronic document to an employee record and save filing space by removing the need for maintaining paper files.

56 Technology Drive
Irvine, California 92618
800-854-3415
www.SageMAS.com

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